

Final Report for KUSCO S&E Seminar Program

The seminar organizer should submit the final report filled up the below required information within 60 days after the event is complete.

This final report is distributed to the KUSCO Directors/EC members and could be used for evaluation, which influence your following proposals.

- 1. Title of Conference, Seminar, Workshop program:**
- 2. Program Field:**
- 3. Date & Venue:**
- 4. Co-Organizers:**
 - Name, Affiliation and Position
 - Signature, Date of submission
 - Contact Information
(Email, Phone number (Office, Cellular), Mailing address)
- 5. Background and Executive Summary**
- 6. Impacts & Effects of the Event**

7. Budget and Expenditure

Item	Proposed Budget	Actual Total	Sponsor 1	Sponsor 2	KUSCO
Ex) Travel expense, - Lodging - Airfare - Meal - Meeting facilities, Proceedings, Banquet, Supplies, etc					
Total					

*** The copy of the documentation for each sponsor's support in the budget of the proposal should be submitted.**

8. Speaker & Lecture/Speech Summary

8-1			
Name	Last Name: First Name:	Nationality	
Affiliation		Position	
Phone		Fax	
E-mail			
Educational Background	University: Master Degree: Ph.D. Degree:		
Experiences			
Main Scientific Publications	1. 2. 3.		
Lecture/ Speech Summary			

Please submit the following items.

Appendix A – Proceedings

**Appendix B – Suggested activities to enhance mutual US-Korean
Collaboration in your area**

Appendix C – Symposium Participants (Attached)

Appendix D – Photos and other related documents